NCM[®] Diet Crosswalk Guide

Developing a facility diet crosswalk or matrix assists in implementing a diet manual in a health care facility. It will also satisfy regulatory requirements of surveying agencies.

The Nutrition Care Manual (NCM)[®] provides a crosswalk template for facility individualization. When completed, this will map the diets used at a health care facility with those found in the NCM[®].

Complete NCM[®] Diet Crosswalk to link NCM[®] diets to the diets used at your health care facility.

1. Log in to the NCM[®] as a facility administrator.

Welcome Back! As a subscriber to the Nutrition Care Manual, simply enter your e-mail address and password and click "Sign In"							
As a subscriber to the Nutrition Care Manual, simply enter your e-mail address and password and Click "Sign in" Forgot your password? If you forgot your password, click on the button labeled "E-mail Password" and the system will generate a new temporary password and e-mail it to you. Having trouble? Click here to send us an e-mail.							
Sign In							
* Username							
SIGN IN E-MAIL PASSWORD							

If your facility has access to multiple NCM[®] products, select "Nutrition Care Manual" and then "Enter Site."

(ase select which subscription you would like to view:	
0	Nutrition Care Manual	
0	Pediatric Nutrition Care Manual	
0	Sports Nutrition Care Manual	

2. Click the "Admin" link in the top right corner of your screen.



3. Click the "Facility Pages" on the menu on the left side of your screen.

Account Administration	Nutrition Care Manual						
Subscription Profile	Subscription status for all NCM products is listed below. Outstanding balances, if any, are listed in the payment status co for outstanding balances via credit card by clicking the "Pay Inv						
Subscription Status Detail							
Change Password Usage	<i>If you have any questions regarding acco</i> Subscription Status	unt status ple	ase cont				
Download Backup NCM PDF	Catalog	Qty					
Get A Quote	INVOICE NUMBER view invoice	<u>e</u> **					
Facility Pages	Nutrition Care Manual	1	11/0				
Markup Notes	Pediatric Nutrition Care Manual	1	11/0				
Quick Links	Sports Nutrition Care Manual	1	11/0				
Formulary	INVOICE NUMBER view invoice	e **					

4. Click "New Page" to start customizing your facility's crosswalk.

Account Administration	Nutrition Care Manual
Subscription Profile	*Due to functionality changes in Internet Explorer, some fields may not function as expected.
Subscription Status Detail Change Password Usage	Please refer to the FAQ for browser recommendations.* New Page Download Pages - 3 Items
Download Backup NCM PDF	Title
Get A Quote	My Facility Page
Facility Pages	Test 1
Markup Notes	
Quick Links	
Formulary	

5. Add a title for your crosswalk. For example:

[Facility Name] + Diet Crosswalk + [Date]: ABC Hospital Diet Crosswalk 01.01.2020 6. Begin customizing your NCM[®] Crosswalk Template by selecting an NCM[®] crosswalk template to modify.

Option 1: NCM[®] Diet Manual Crosswalk: Recommended for most health care facilities including acute care hospital settings and long-term/extended-care settings. Meets regulatory and interdisciplinary staff needs of most facilities. Available to help organize facility diets, NCM[®] Diet Manual terminology, and NCM[®] Client Education terminology.

Content
concin
*Title
Summary
Template NCM Diet Manual Crosswalk
ω Source $𝔅$
NCM Diet Manual Crosswalk The following list of diets are in use at(facility name) as of(date) Standard definitions of these diets are also provided per the Nutrition Care Manual (NCM) and can be found on the NCM Diet Order Terminology and Definitions handout. Last Updated:

Option 2: Nutrition Care Manual[®] Diet Order Template: This extended crosswalk allows large acute-care facilities to link the facility diet order name, CPOE terminology, diet office codes, nutrition analyses, DRI deficits, Electronic Nutrition Care Process Terminology (eNCPT) terms, and eNCPT codes.

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Step 1: staff lea clinical Step 2:	Clinical nutritic adership/medica nutrition staff c Medical staff ap	on staff ID's NC I director—ref reates its own oproves types	CM diets to be erring to the e unique folder and overall co	used at fa evidence to of diets. omposition	cility in co o support u n of diets.	nsultation ise of diet	with medical
NCM	Used by	Diet Office Computer	Summary of				eNCPT

7. Customize your NCM[®] Crosswalk Template with your facility's unique information. Linking the NCM[®] diet names to your facility's diet names <u>is required</u> for complete diet manual implementation at your facility. You **MUST** input this information to complete the NCM[®] Crosswalk template to meet regulatory standards.

Tip: If there are diets offered at your facility that are not included in the you can create a facility page with the specifications of this diet. Additional details about this step can be found below under **Option 2 Advanced.**

8. Once the template is completed, click "Save" at the bottom of the page to save your modifications on your facility's NCM[®] subscription. You can view your completed facility crosswalk at any time on the "Facility Pages" tab, by selecting the unique title you developed in Step 5 above. Print this crosswalk as a reference to keep in your abridged back-up diet manual binder.

Option 2 Advanced

There are 8 columns of information for each diet, and you can populate your crosswalk with as much or as little information as you want. eNCPT terms and codes have already been filled in for commonly used diets.



NCM[®] **Diet Names**: List the name of the diet as it appears in the Nutrition Care Manual[®]. You canlink directly to the diet page for easy navigation. See below for more information on linking to the diets.

CPOE CODES/DIET Office Computer Codes

Diets Used by Facility: If the NCM[®] diet is ordered by a different name in your facility, fill in that information here.

Summary of Nutritional Analysis/Deficits from DRI: These columns can be filled in based on the nutritional analysis of diets used in your facility.

eNCPT Terms/Codes: eNCPT terms and codes have already been filled in for commonly used diets. You can add others as necessary.

To add text to the chart template, just click on the box you want to fill in and start typing. Once you're done editing the template, click "Save" at the bottom of the page. You will be able to access your crosswalk from the left-hand navigation on the Client Ed/Diets tab (under Facility Pages at the bottom of the menu) or from the Home Page.

Adding a Link to a Diet in the Nutrition Care Manual[®] Diet Crosswalk Template

1. Open a new tab and navigate to the page of the diet you want to link to.

2. Copy the URL in the browser address bar (highlight the text with your mouse and click Ctrl +

C or right-click and select "Copy").

a nutritic	oncaremanual.org/c	lient_ed.cfm?ncm_cl	ient_ed_id=6			
						🔒 ADMII
right.						
	Diet Manual	Nutrition Care 🔻	Client Ed/Diets	Calculators	Formulary	Resources
Anemia		Gen	eral, Health	ful Nutritio	n Therapy	
Anemia Bariatric	- Surøerv	Gen	eral, Health	ful Nutritio	n Therapy	

3. In the template, highlight the words General, Healthful Diet with your mouse. Click on the "Link" tab at the top of the editor.

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	<u>NCM</u> Diet Names	Diets Used by Facility — <u>CPOE</u> Diet Order Names	<u>CPOE</u> Codes	Diet Office Computer Codes for <u>CPOE</u> Diets— May Be Interfaced	Summary of Nutritional Analysis (C-P-F-kcal <u>–</u> specific nutrients)	Deficits From <u>DRI</u>	<u>eNCPT</u> Terms—Food and Nutrient Delivery (ND)	eNCPT Codes				
							Meals and Snacks	ND-1				
	General/healthful Diet						General/	ND-1.1				

4. A pop-up will appear where you can paste in the URL to the diet you are linking to (place your cursor in the blank box and hit Ctrl + V, or right-click and select "Paste"). Hit OK.

Link				×	
Link Info	Target	Upload	Advanced		
Display Text					
General/healthful	Diet				n 57 m
Link Type					
URL	~				Codes
Protocol	URI				utrient Delivery (ND)
https:// v	www.nutritioncare	emanual.org/client_e	d.cfm?ncm_client_e	ed_i	
Browse Server]				
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			OK Cance		General/ D 1 1
					healthful Diet

The name of the NCM[®] diet is now a link (indicated by blue underlined text):

<u>NCM</u> Diet Names	Diets Used by Facility <u>CPOE</u> Diet Order Names	<u>CPOE</u> Codes	Diet Office Computer Codes for CPOE Diets— May Be Interfaced	Summary of Nutritional Analysis (C-P-F-kcal = specific nutrients)	Deficits From <u>DRI</u>	<u>eNCPT</u> Terms—Food and Nutrient Delivery (ND)	<u>eNCPT</u> Codes
						Meals and Snacks	ND-1
<u>General/healthful</u> <u>Diet</u>						 General/ healthful Diet 	ND-1.1

Here's what you'll see from the facility page once you've created and saved your crosswalk: Home > Facility Pages > My Facility Page

Anemia	Mv Facility l	Page										
Bariatric Surgery	, , , , , , , , , , , , , , , , , , , ,											
Behavioral Health	Step 1: Clinical nu	itrition staff	ID's NC	M diets to be u	sed at facility in	consultation	n with medical staff s needed, clinical nutri	tion staff				
Burns	creates its own ur	creates its own unique folder of diets.										
Cardiovascular	Step 2: Medical staff approves types and overall composition of diets.											
Congenital Sucrase-Isomaltase Disease (CSID)		Diets Used		Diet Office	Summary of			eNCPT				
Diabetes	NCM Diet Names	-CPOE	E CPOE Codes for Analysis Deficits rder Codes CPOE Diets— (C-P-F-kcal – From DR May Be specific	Deficits	eNCPT Terms—Food	Codes						
Dysphagia		Diet Order Names		CPOE Diets— May Be	(C-P-F-kcal – specific	From DRI	(ND)					
Eat Right Handouts				Interfaced	nutrients)							
Food Allergies	General/healthful						Meals and Snacks	ND-1				
Gastrointestinal	Diet						• General/ healthful Diet	ND-1.1				
HIV/AIDS							Composition of					
Inborn Errors Of Metabolism							Meals and	ND-1.2				
Metabolic Syndrome							Snacks:					
							Texture-modified Diet	ND-1.2.1				
Musculoskeletal							Energy-modified Diet	ND-1.2.2				
Neurological							Protein-modified Diet	ND-1.2.3				
		1	1				Carbohydrate-modified					

You can now see which diets are used in your facility, and you can navigate directly to the diets from this page to review, customize, and print them as needed.